**About us**

Salford Foundation has a proud legacy of supporting women in Salford and we run many of our projects from the Jill Rogerson Centre, based at our Foundation House site. When an individual is referred into the service, we aim to work with that person on a range of issues, improving their confidence, self-esteem, wellbeing and more. A typical week in the centre involves people coming in for one-to-one appointments with staff, group sessions that create a bustling friendly environment, and many different staff working from the centre from our partnership organisations. Mondays-Thursdays are the busiest days of service delivery and the whole team strives to create a welcoming, safe space for everyone who accesses our services.

**About the**

**volunteering role**

As part of our Women’s and Survivors’ Services team, you will:

* Meet and greet all visitors with a friendly and positive attitude
* Answer the door and assist with signing visitors in and out of the centre
* Provide visitors with initial information about our services and direct them to the appropriate staff member
* Chat with visitors while they wait to be seen, offering them refreshments
* Become familiar with our timetable of activities, telling visitors what’s on that day
* Be a team player and support staff with any additional duties to ensure the smooth running of activities
* Be a positive ambassador for Salford Foundation

**The benefits of volunteering**

* You will be joining a friendly team and you will have the opportunity to meet new people and make new connections
* You will be able to access Salford Foundation’s training opportunities
* *‘****I feel like I’m giving back and you can genuinely make a difference in someone else’s life,’ – Jen, Volunteer***

**When you will**

**be volunteering**

You can volunteer on any of the following days. We are looking for support when our centre is open between the hours of 9.30am-2pm – you can volunteer in the mornings, afternoons or both

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Mon** | **Tues** | **Weds** | **Thurs** | **Fri** | **Sat** | **Sun** |
| **AM** |  |  |  |  |  |  |  |
| **PM** |  |  |  |  |  |  |  |
| **Evening** |  |  |  |  |  |  |  |

**Want to join us?**

Please download our application form and return it to us by email: **volunteer@salfordfoundation.org.uk**

You can also post your application form to:

**Volunteer Development Manager, Salford Foundation, Foundation House 3 Jo Street, Salford, M5 4BD**